

OFFICE OF THE DY. COMMISSIONER OF POLICE: PROV. & LOGISTICS:
5, RAJPUR ROAD, DELHI-110054
(AN IS/ISO 9001 : 2008 UNIT)
Email: acpcsa@yahoo.com, Fax No. 23993344 & 23974427

Tender Notice No.363/CSA/Q-1B/DCP/P&L/2017.

(Purchase of 508 Nos. Digital Cameras for use of Delhi Police)

Online e-tenders are invited in two bid system i.e. Technical Bid and Price Bid by the undersigned from experienced and reputed firm/manufacturers/authorized distributor/dealers for purchase of 508 Nos. Digital Cameras as per specification mentioned in Appendix-"I" through Central Public Procurement portal e-tender system website: <https://eprocure.gov.in/eprocure/app>.

Time Lines:

1.	Date of publication of Tender	19/05/2017
2.	Date of start of downloading of documents	19/05/2017
3.	Date for submission of pre-bid queries	29/05/2017
4.	Date of pre-bid conference	30/05/2017 at 1230 Hours
5.	Venue of pre-bid conference	Committee Room, Prov. & Logistics Office, 5, Rajpur Road, Delhi - 110054
6.	Bid submission end date	28/06/2017 at 1030 Hours
7.	Physical submission of original payment instrument in r/o Application Fee & EMD	29/06/2017 at 1100 Hours.
8.	Bid opening date (Technical)	29/06/2017 at 1100 Hours
9.	Venue for opening of Technical bid	Committee Room, Prov. & Logistics Office, 5, Rajpur Road, Delhi - 110054
10.	Venue for opening of Commercial bid	Committee Room, Prov. & Logistics Office, 5, Rajpur Road, Delhi - 110054
11.	Address of communication	DCP/Prov. & Logistics, 5, Rajpur Road, Delhi - 110054.

Sd/-
DEPUTY COMMISSIONER OF POLICE:
PROV. & LOGISTICS, DELHI.

Bidders are advised to quote their rate after careful study of the tender technical specifications as well as the following terms and conditions:-

TERMS & CONDITIONS:-

1. On line tenders are invited by Delhi Police from the reputed firm/manufacturer/ authorized distributors/dealers for the purchase of 508 Nos. Digital Cameras for use in Delhi Police as per specification mentioned in Appendix-"I".
2. The tender document can be downloaded from Central Public Procurement Portal website: <https://eprocure.gov.in/eprocure/app>. On line bid submission will be tentatively started from 05/06/2017 at 1100 Hours and will be closed at 1030 Hours on 28/06/2017.
3. The scan copy of application fee of Rs.500/- (Rupees Five Hundred only) in the form of a Demand Draft/Pay Order/Bankers Cheque drawn in favour of Dy. Commissioner of Police (Prov. & Logistics), 5, Rajpur Road, Delhi-54 shall be attached in the prescribed column alongwith the Technical Bid of Tender. The application fee is non refundable. The bidders registered with Central Purchase Organization (e.g. DGS&D), National Small Industries Corporation (NSIC) for the requisite item(s) is exempted from depositing of application fee. Failure to do so will result in rejection of the bid. The original DD/Pay Order/Banker's Cheque shall be submitted by the bidder at the time of tender opening failure to do so will result in rejection of the bid.
4. BID SECURITY (EARNEST MONEY):The scanned copy of Bid Security Deposit (Earnest Money) amount of Rs.2,00,000/- (Rupees Two Lakh only) in the form of Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee, from any of the commercial banks, in favour of Deputy Commissioner of Police, Prov. & Logistics, Delhi shall be enclosed alongwith Technical Bid. Failure to do so will result in the rejection of the bid. The original DD/Pay Order/Banker's Cheque or Bank Guarantee shall be submitted by the bidder at the time of tender opening failure to do so will result in rejection of the bid.
5. The Bid Security (Earnest Money) shall be valid for a period of thirteen and a half months (1 year & 45 days) from the date of opening of the Bid by the Purchaser, in case of short-listed Bidders. No interest will be payable by the Purchaser on this amount.
6. The bidder firms must upload the scanned copies of Tender Fee and Earnest Money Deposit with the Technical Bid. Bids not accompanied with the scanned copies of Tender Fee and Earnest Money will be rejected.
7. The bidders registered with Central Purchase Organization (e.g. DGS&D), National Small Industries Corporation (NSIC) for the requisite item(s) are exempted from depositing of Earnest Money. The bidders shall have to enclose scanned documentary proof to authenticate their firm's registration with these organizations for the specific item to avail this exemption. The original document projected for EMD exemption can be verified/checked.
8. Bid Security (Earnest Money) in respect of the finally selected Bidder will be discharged upon the Bidder furnishing the Performance Guarantee.
9. The Bid Security (Earnest Money) may be forfeited :

- a) if a Bidder withdraws his bid during the period of bid validity; or
 - b) in the case of the finally selected Bidder, if the Bidder fails;
 - i) to comply the terms and conditions; or
 - ii) to furnish Contract Performance Security in accordance with Clause 27.
 - iii) if at any stage any of the information/declaration is found false.
10. It will be imperative on each bidder to fully acquaint himself with all the local conditions and factors, which would have any effect on the performance of the contract and cost of the Stores. No request for the change of price or time schedule of delivery of Stores shall be entertained, on account of any local condition or factor once the offer is accepted by the Purchaser.
 11. Period of Validity of Bids: Bids shall remain valid for Twelve Calendar months from the date of Bid opening. A bid valid for a shorter period may be rejected by the Purchaser as non-responsive.
 12. Registration with Sales Tax/ VAT Department: The bidders should have their firm registered with the Sales Tax/VAT Department, with respect to Sales Tax/ VAT and shall furnish scanned copies of the same with their Technical Bid alongwith their latest Sales Tax/ VAT deposit challan/return.
 13. The bidders participating in the Tender must submit a scanned copy of list of their owners, partners, etc. and a certificate to the effect that the firm is neither blacklisted by any Government Department nor any Criminal Case is registered against the firm or its owner or partners or directors anywhere in India.
 14. The bidder should submit an undertaking that no member of their firm/company etc. or family members are participating in the bidding process through some other entity.
 15. As per the Compulsory Enlistment Scheme of the Department of Expenditure, Ministry of Finance, it is compulsory for Indian agents, who desire to quote directly on behalf of their foreign principals, to get themselves enlisted with DGS&D. Copy of enlistment & agency agreement with foreign principal should be uploaded.
 16. The tendering firm shall require to deposit a sample of Digital Camera as per the technical specification to General Store/CSA, Provision & Logistic, 5, Rajpura Road, Delhi (as per Appendix-I) for inspection by the Technical Committee. The sample does not comply with the specification shall be disqualified for further consideration. No request in this context shall be entertained at any ground what-so-ever.
 17. The tendering firm must patch sticker on their sample, duly stamped and signed for easy identification.
 18. Bidder must state categorically whether or not his offer conforms to the specifications given in Appendix -I, specify clearly deviation if any of the tender.

19. After evaluation of the Technical bids, the short-listed Bidders will be asked to demonstrate their equipments/system before the Technical Evaluation Committee whose decision shall be final and not be open for discussion.
20. Submission of online scanned copies of unwanted/irrelevant documents/out of contest document to disturb/misuse the online procurement system will be taken seriously and stringent action will be taken against such bidders, besides action for rejection of bids and blacklisting of firm will be initiated.
21. Purchaser's Right to vary quantities at the time of placement of Supply/work Order: The Purchaser reserves the right to vary the quantities upto $\pm 15\%$ of total quantity.
22. Purchaser's right to accept any Bid and to reject any or all bids: The Purchaser reserves the right to accept any bid, and to annul the bid process and reject all bids at any time, without assigning any reason, prior to placement of supply order/ signing of contract, without thereby incurring any liability to the affected Bidder(s) or any obligation to inform the affected Bidder(s) of the grounds for the Purchaser's action.
23. Printed terms and conditions of Bidder shall not be considered as forming part of their Bids.
24. The Successful Bidder(s) shall be required to furnish Contract Performance Bank Guarantee for 10% of the Contract Price, at the time of award of Contract. Performance Security (Security Deposit) has to be deposited by successful bidder in the form of Account Payee Demand Draft, Fixed Deposit receipts, Bank guarantee from a commercial bank in an acceptable form, irrespective of its registration status and shall be valid for a period of 60 days beyond the date of completion of all contractual obligation of the supplier including warranty obligations. The performance Security shall bear no interest. This will be released after the successful completion of guarantee/warranty period.
25. The Contract Performance Security will be in the name of the Deputy Commissioner of Police (Prov. & Logistics), Delhi Police, 5, Rajpur Road, Delhi-110054.
26. In the event of delay in acceptance of the goods, the supplier shall, at the request of the Purchaser, extend the validity of the Contract Performance Bank Guarantee so as to cover the warranty period.
27. In case any concealment of facts/breach of contract is comes to notice at any stage (i.e. before/after the award of contract), the legal action would be taken against the firm. Besides, the firm would be blacklisted for three years as well as EMD/Security Deposit Money with the department will be forfeited.
28. The Bidder must quote for item and quantities in the Price Schedule format (Appendix-II). Nothing over and above the quoted price shall be payable on any account.
29. Conditional bids, Telex/Fax bids and incomplete bids will be summarily rejected. No physical bids will be accepted. Only online bids will be accepted.

30. The bid shall contain no interlineations; errors or overwriting and all pages of the Bid must be signed and sequentially numbered by the Bidder.

31. BID PRICES:-

The Bidder shall indicate on the Price Schedule (Appendix-II) attached to these documents the Unit Prices and total Prices of the Stores it proposes to supply under this tender in the following manner:-

- i) Unit price in Indian.
- ii) Rupees Sales Tax / Service tax in Indian Rupees.
- iii) Other Govt. levies on unit price, if any.
- iv) Incidental charges on unit price, if any.
- v) Total Unit Price for destination including taxes & other charges.
- vi) Total extended Price for destination Including all taxes and others charges.

32. The price should be quoted strictly in line with the price schedule leaving no column blank whatsoever to avoid any ambiguity.

33. The supply/billing should be made from the firm/place of C.S.T./ST/Work Contract Registration Clearance.

34. The Purchaser will make all payments, under this contract, in Indian rupees.

35. The bidder should ensure that all columns of the price schedule (Appendix-II) may be duly filled and no column is left blank. After opening of the price bid, no clarifications whatsoever shall be entertained by the Purchase Committee.

GUARANTEE/WARRANTY:

36. The Bidder shall provide onsite comprehensive Guarantee/Warranty for all stores/equipment at least for a period of 02 (Two) Years from the date of final acceptance of the items/system.

37. The Supplier firm must have a maintenance base in Delhi to provide maintenance service, of the System being offered, efficiently and promptly. The supplier firm may submit an undertaking of OEM (Original Manufacturing Firm) that they will provide after sale support for maintenance/repairs of the Digital Cameras during the Warranty/Guarantee period from the date of acceptances and they will keep maintenance base in Delhi for the purpose. Similarly, the authorised distributors/dealers may also submit the undertaking of OEM firm issued in their favour that they will provide/keep maintenance base in Delhi for their authorised distributors/dealers, after sale support for maintenance/repair of Digital Camera during the guarantee/warranty period from the date of acceptance. The said undertaking shall be attached with the technical bid.

38. If the performance of any individual equipment or System fails to meet the contract specifications then the same shall be replaced by the Supplier free of cost during the term of the warranty/guarantee period.

39. The maintenance services, including spares shall be free of cost during the warranty/guarantee period.
40. Payment Schedule: The payment shall be made only after delivery and final acceptance of the stores and receipt of supplier's bill duly completed in all respect.
41. No advance payment shall be made.
42. Delivery of Goods:
- i) The Supplier shall notify the Purchaser about the delivery of the Stores to the Delivery Site one week in advance of the expected date of partial or complete delivery.
 - ii) The Supplier shall ensure that its representatives are present for the inventorisation of the Stores supplied under the contract failing which the Purchaser shall proceed with the inventorisation in the Supplier's absence and the Purchaser's inventorisation report shall be binding on the Supplier.
43. Delivery, Testing and Commissioning: Delivery, Testing and commissioning of the proposed equipment at Delhi Police premises shall be completed by the Supplier in accordance with the terms specified by the Purchaser within 30 days from the date of Award of Contract/work order.
44. Contents of Bid: The Online Bids prepared by the Bidder shall comprise of the following two components:-

a)	Technical Bid comprising of the following <u>scanned documents</u> and to be filled on the format sheets provided in each Tender Document. This is mandatory:
i)	Bidders Particulars
ii)	Bid Form
iii)	Technical Specifications of the Stores (Appendix-I)
iv)	Acceptance of Warranty (As per Clause - 36)
v)	Tender fee in the form of Demand Draft/Pay Order/Bank Guarantee/FDR in favour of Deputy Commissioner of Police Prov. & Logistics, Delhi. (Clause - 3) (Scanned copy)
vi)	Earnest Money Deposit (EMD) in the form of Demand Draft/Pay Order/Bank Guarantee/FDR in favour of Deputy Commissioner of Police Prov. & Logistics, Delhi. (Clause - 4) (Scanned copy) All technical brochures/documents relevant to the Bid.
vii)	Copies of ST/VAT Registration Certificate & current tax clearance Certificates/ Return (Clause 12)
viii)	Certificate/undertaking as per clause - 14
ix)	Undertaking as per clause No.18.
x)	Check List of Technical Bid (Appendix-III)
xi)	Tender acceptance letter as per Appendix-V
xii)	Bid Letter (Appendix-IV)
b)	Commercial Bid: The Price Schedule (Appendix-II) will be filled in excel sheet provided with the tender documents.

45. Liquidated Damages : If the Supplier fails to deliver any or all the of the Goods or perform the Services within the time period specified in the Contract, the Purchaser shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, (not by way of penalty) a sum equivalent to 0.5 percent of the price of the delayed goods or unperformed service for each & every week (part of a week being treated as a full week) of delay until actual delivery or performance, upto a maximum deduction of 10% (Ten Percent) of the undelivered Equipment/Services.
46. Arbitration: In case of any dispute or difference arising out of or in connection with this contract, the authorized officials of both the parties will try to resolve the matter through mutual discussions and in the event of there being no resolution; the matter shall be referred for arbitration to a sole arbitrator to be appointed by the Delhi Police. The arbitration and Conciliation Act, 1996 will be applicable to the arbitration proceedings and the venue of the arbitration shall be at New Delhi. The award of the arbitrator shall be binding on both the parties. The cost of arbitration including the fees of the Arbitrator shall be borne by both the parties equally and will be adjusted, if required, after the award of arbitrator. Each party shall be responsible for its own costs and professional fees, if any.
47. Jurisdiction of Courts in case of disputes: All matters and disputes arising from, relating to or concerning the contract shall be subject to the jurisdiction of the courts in New Delhi.
48. Force Majeure: The bidder shall not be liable for forfeiture of its performance security, termination of contract, if and to the extent that its delay in performance or other failure to perform; obligations under the contract is the result of an event of Force Majeure. For purposes of this clause '*Force Majeure*' means an event beyond the control of the bidder and not involving the bidder's fault or negligence and not foreseeable. Such events may include but are not limited to, acts of God or of public enemy, acts of Government of India in their sovereign capacity, acts of war, fires, floods etc. If a Force Majeure situation arises, the bidder shall promptly notify Delhi Police in writing of such conditions and the cause thereof within ten calendar days. Unless otherwise directed by purchaser in writing, the bidder shall continue to perform its obligations under the Contract so far as it is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. In such a case, the time for performance shall be extended by a period(s) not less than the duration of such delay. If the duration of delay continues beyond a period of three months, purchaser and the vendor shall hold consultations with each other in an endeavour to find a solution to the problem. Notwithstanding the above, the decision of purchaser shall be final and binding on the vendor.
49. Patent Indemnification: The Supplier shall indemnify the Purchaser against all third party claims of infringement of patent, copyright, trademark, license or industrial design rights, software piracy arising from use of the goods or any part thereof in the Purchaser's country.
50. Waiver: Failure or delay on the part of the Supplier or the Purchaser to exercise right or power hereunder shall not operate as a waiver thereof.
51. Assignability : Neither this Contract nor any rights under it may be assigned by either Party without the express prior written consent of the other Party. However, upon assignment of the

assignor's interest in this Contract, the assignor shall be released and discharged from its obligations hereunder only to the extent that such obligations are assumed by the assignee.

52. Severability: If any portion of this Contract or any of the Contract Documents hereto is held to be invalid, such provision shall be considered severable, and the remainder of this Contract hereof shall not be affected.
53. Governing Law: This Contract including the Contract Documents shall be governed by and construed in accordance with the laws of India and the Delhi Courts shall have jurisdiction in this regard.
54. Termination for Default: The Purchaser may without prejudice to any other remedy for breach of Contract, by Thirty (30) days written notice of default sent to the Supplier and upon the Supplier's failure and neglect to propose and/or execute any corrective action to cure the default, terminate this Contract in whole or in part:
 - (i) If the Supplier fails to deliver any or all of the Stores within the time period(s) specified in the Contract; or
 - (ii) If the Supplier fails to perform any other obligation(s) under the Contract.
55. On termination of the Contract for default, the security deposit of the Supplier will be forfeited.
56. On termination of the Contract for default, action will be taken to black list the Supplier.
57. Termination for Insolvency: The Purchaser may at any time terminate the Contract by giving written notice to the Supplier, without compensation to the Supplier, if the Supplier becomes bankrupt or otherwise insolvent, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Purchaser.
58. Termination for Convenience: The Purchaser shall have the right to terminate the Contract in whole or in part at any time for its convenience. The notice of termination shall specify that termination is for the Purchaser's convenience, the extent to which performance of work under the contract is terminated and the date upon which such termination becomes effective.
59. The Goods those are complete and ready for shipment within Ninety (90) days after the Supplier's receipt of notice of termination shall be purchased by the Purchaser at the Contract terms and prices. For the remaining Goods the Purchaser may elect:
 - (a) to have any portion completed and delivered at the Contract terms of prices, and/or
 - (b) to cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and for materials and parts previously procured by the Supplier.
60. Competent authority reserves the right to terminate or recall the tender at any time/stage due to administrative reason.

61. Procedure envisaged under GFR and DFPR or any such directions received in this regard from G.O.I./GNCT of Delhi shall be adhered to strictly by the tenderer and shall be bound to abide by the same.
62. Instructions for Online Bid Submission: As per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal (URL: <http://eprocure.gov.in>). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.
63. More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal: <https://eprocure.gov.in/eprocure/app> by clicking on the link "Click here to Enroll" on the CPP Portal is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the Tender Processing Section, latest by the last date of bid submission. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 5) A standard Price Schedule provided with tender document (excel sheet) format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the Price Schedule provided with tender document (excel sheet) file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the Price Schedule provided with tender document (excel sheet) file is found to be modified by the bidder, the bid will be rejected.
- 6) The serve time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by

unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done.

- 8) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 9) Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 10) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 3070 2232.

Sd/-
DY. COMMISSIONER OF POLICE:
PROV. & LOGISTICS: DELHI

TECHNICAL SPECIFICATION
(Enclosed with Technical Bid)

TECHNICAL SPECIFICATIONS FOR DIGITAL CAMERA

Sl. No.	Specifications	
1.	Effective Pixel	Min. 20 effective megapixels
2.	Optical Zoom	35x or better
3.	Digital Zoom	50x or better
4.	Focus	Autofocus.
5.	Image sensor	1/2.3-in.type, CMOS, Total pixels: approx.21 million
6.	Video Recording Feature	1080p Full HD Movie recording
7.	Scene Modes	10 Scene Modes or better
8.	Frame Coverage (Shooting Standard)	Approx. 98% horizontal and vertical (compared to actual picture)
9.	Frame Coverage (playback mode)	Approx. 100% horizontal and vertical (compared to actual picture)
10.	File Formats	Still Images: JPEG, Movies: MP4 (Video: H-264/MPEG-4 AVC, Audio: AAC stereo.
11.	Built	Good, sleek, durable & robust, shower proof, shock resistant.
12.	Connectivity	Built in WiFi, NFC & Bluetooth, USB
13.	Media	SD, SDHC, SDXC
14.	Still Photographs	- Optical steady shot -Target finding.
15.	LCD Screen	Minimum 3" TFT LCD
16.	Shutter	Mechanical and CMOS electronic shutter
17.	Memory	16GB or More SD Card to be provided
18.	ISO Sensitivity	ISO 80 - 1600
19.	Warranty	Minimum of 2 years.
20.	Accessories	Includes 16 GB SD card (class 10), camera pouch, HDMI cable and Rechargeable battery & charger with one additional compatible battery.

PROFORMA FOR PRICE SCHEDULETENDER FOR PURCHASE OF 508 NOS. DIGITAL CAMERA

Date of opening TimeHrs.

We—————hereby certify that we are established manufacturers/authorized representatives of M/s—————with factories at ————which are fitted with modern equipment and where production methods, quality control and testing of all materials manufactured or used by us are open to inspection by the representative of the purchaser. We hereby offer to supply the following items at the prices indicated below :

S. No.	Description of work/item	Qty.	Unit Price (In Indian Rupees)	Sales Tax /Service Tax (In Indian Rupees)	Other Govt. Levies on Unit Price , if any (To be specified) (In Indian Rupees)	Incidental charges on Unit Price , if any (To be specified) (In Indian Rupees)	Total Unit Price for destination including Taxes and others charges (In Indian Rupees)	Total Extended Price for destination Including all taxes and others charges (In Indian Rupees)
a	b	c	d	e	f	g	h	i
1.	Digital Camera	508 Nos.						

It is hereby certified that we have understood all the terms and conditions specified in the tender document and are thoroughly aware of the nature of job required to be done and stores/items to be supplied. We agree to abide by all the tender terms and conditions.

We hereby offer to carry out the job and (or) supply the stores/items detailed above or such portion(s) thereof as you specify in the notification of award.

A Standard EXCEL Sheet of Price Schedule format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the EXCEL Sheet of Price Schedule file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the Standard EXCEL Sheet of Price Schedule format file is found to be modified by the bidder, the bid will be rejected.

(Signature and seal of Bidder)

Dated:

**DETAILS OF DOCUMENTS TO BE ATTACHED WITH TECHNICAL BID AS PER THE ORDER
GIVEN BELOW**
(Enclosed with Technical Bid)

Sl. No.	Descriptions	Answer	Page No.
1.	Has the tenderer registered with Sales Tax/VAT Department and documentary proof to this effect attached?	Yes/No	
2.	Has the tenderer attached the documentary proof of current Tax Clearance/Assessment certificate/latest return filed/copies of challans indicating deposition of Sales Tax/VAT with the concerned department?	Yes/No	
3.	Has the tenderer deposited non-refundable tender fee for Rs.500/- in the form of A/C payee Bank Draft of any Commercial Bank in favour of DCP/Provision & Logistics, New Delhi?	Yes/No	
4.	Has the tenderer deposited earnest money Rs.2,00,000/- in the form of Bank Draft of any Commercial Bank in favour of DCP/Prov. & Logistics, New Delhi?	Yes/No	
5.	Has the tenderer agreed for validity for rates for 12 months from the date of opening of tender?	Yes/No	
6.	Has the tenderer attached the documentary proof of having exemption for Earnest money, in-case of the agency exempted being registered with DGS&D/NSIC?	Yes/No	
7.	Has the tenderer attached an undertaking to the effect that neither the firm is blacklisted by any Govt. Department Nor any criminal case is registered against the firm or Against the bidder?	Yes/No	
8.	Has the tenderer attached the list of owners/partners etc. with name, address, phone number, E-mail address of the firm?	Yes/No	
9.	Has the rates been quoted in financial Bid inclusive of all taxes duly signed by the Bidder?	Yes/No.	
10.	Has the tenderer attached a copy of tender terms and conditions duly signed on each page as a token of acceptance?	Yes/No	
11.	Has the tenderer submitted undertaking issued by OEM firm (Original Equipment Manufacturing) that they will provide the maintenance base in Delhi of the product, for after sale and sport maintenance / repair of Digital Cameras during the guarantee / warranty period from the date of acceptance.	Yes/No	
12.	Has the tenderer attached an undertaking to the effect that he/she is also not participating in the tender process through other entities either directly/indirectly?	Yes/No	
13.	Has the tenderer accepted all the terms and condition of the tender documents? If the answer is "Yes" Has an undertaking been attached in this regard?	Yes/No	
14.	Other document as per tender terms and conditions.	Yes/No	

(Signature and seal of Bidder)
Dated : _____

BID LETTER
(Enclose with Commercial Bid)

To

The Deputy Commissioner of Police,
Prov. & Logistics,
5, Rajpur road,
Delhi-110054.

Ref: Tender for Purchase of 508 Nos. Digital Cameras.

We declare:

1. a) That we are manufacturers / authorized agents of _____.
b) That we /our principals are equipped with adequate machinery for production, quality control and testing of materials manufactured and used by us and that our factory is open for inspection by your representatives.
2. We hereby offer to supply the Stores at the prices and rates mentioned in the Commercial Bid at Appendix-II.
3. Period of Delivery: We do hereby undertake that in the event of acceptance of our bid, the supply of 508 Nos. Digital Cameras shall be completed at site within stipulated period from the date of Award of Contract, and that we shall perform all the incidental services as per contract.
4. Terms of Delivery: The prices quoted are inclusive of all charges up to delivery at all the location (site) to be indicated by Delhi Police.
5. We enclose herewith the complete Commercial Bid as required by you and also enclosed the Check List.
6. We agree to abide by our offer for a period of 365 days from the date fixed for opening of the financial Bids and that we shall remain bound by a communication of acceptance within that time.
7. We have carefully read and understood the terms and conditions of the tender and the conditions of the Contract applicable to the tender and we do hereby undertake to supply as per these terms and conditions.
8. Certified that the Bidder is:
a sole proprietorship firm and the person signing the tender is the sole proprietor/constituted attorney of the sole proprietor.
or
a partnership firm, and the person signing the tender is a partner of the firm and he has authority to refer to arbitration disputes concerning the business of the partnership by virtue of the partnership agreement/by virtue of general power of attorney.

or

a partnership firm, and the person signing the tender is a partner of the firm and he has authority to refer to arbitration disputes concerning the business of the partnership by virtue of the partnership agreement/by virtue of general power of attorney.

or

a company and the person signing the tender is the constituted attorney.

NOTE: Delete whatever is not applicable. All corrections/ deletions should be duly attested by the person authorized to sign the tender document.

9. We do hereby undertake, that until a formal Contract is prepared and executed, this bid, together with your written acceptance thereof and placement of letter of intent awarding the contract, shall constitute a binding Contract between us.

Dated this _____ day of _____ 2017

Details of enclosures:

Signature of the Bidder
Full address:
Telephone & Fax No.
Mobile No. & E-Mail address:

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)
(Enclose with Technical Bid)

Date: _____

To

The Deputy Commissioner of Police,
Prov. & Logistics, 5, Rajpur Road,
Delhi-110 054

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender / Work: -

TENDER FOR PURCHASE OF 508 NOS. DIGITAL CAMERAS AS PER TECHNICAL SPECIFICATION (APPENDIX-I)
FOR USE IN DELHI POLICE

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: _____ as per your advertisement, given in the above mentioned website(s).

2. I/We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.

4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. In case any provisions of this tender are found violated, then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)