

OFFICE OF THE DEPUTY COMMISSIONER OF POLICE : PROV. & LOGISTICS,
5, RAJPUR ROAD, DELHI-110054
(AN IS/ISO 9001:2008 UNIT)

Email: acpcsa@yahoo.com, Fax No. 011-23993344, 011-23974427
TENDER NO. 360 /CSA/Q-I(B)/DCP/P&L/2017

(Purchase and development of Software and equipment for computerization of the
Enforcement Branch/Traffic of the Delhi Traffic Police.)

Online e-tenders are invited in two bid system i.e. Technical Bid and Price Bid by the undersigned from experienced and reputed software development agencies/IT agencies/manufacturers/distributors/dealers for purchase and development of software and equipment for computerization of Enforcement Branch/Traffic of Delhi Traffic Police as per scope of work as mentioned in Appendix-"I" and equipment required as mentioned at Annexure - II" through Central Public Procurement portal e-tender system website: <https://eprocure.gov.in/eprocure/app>.
Time Lines:

1.	Date of publication of Tender	16/05/2017
2.	Date of start of downloading of documents	16/05/2017
3.	Date for submission of pre-bid queries	24/05/2017 utp 1700 Hrs. to be dropped in the box kept in Reception Room, DCP/Prov. & Logistics, 5, Rajpur Road, Delhi-110054 and soft copy should be sent to email:acpcsa@yahoo.com in MS world format.
4.	Date of pre-bid conference	25/05/2017 at 1200 Hours.
5.	Venue of pre-bid conference	Committee Room, DCP/Prov. & Logistics, 5, Rajpur Road, Delhi-110054
6.	Bid submission end date	16/06/2017 upto 1030 Hours.
7.	Physical submission of original payment instrument in r/o EMD	19/06/2017 upto 1100 Hours.
8.	Bid opening date (Technical)	19/06/2017 upto 1100 Hours.
9.	Venue for opening of Technical bid	Committee Room, DCP/Prov. & Logistics, 5, Rajpur Road, Delhi-110054.
10.	Venue for opening of Commercial bid of the bidders qualified in technical evaluation	Committee Room, DCP/Prov. & Logistics, 5, Rajpur Road, Delhi-110054.
11.	Address of communication	The Deputy Commissioner of Police, Prov. & Logistics, 5, Rajpur Road, Delhi-110054

Sd/-

DEPUTY COMMISSIONER OF POLICE:
PROV. & LOGISTICS, DELHI

Bidders are advised to quote their rate after careful study of the tender technical specifications as well as the following terms and conditions:-

TERMS & CONDITIONS:-

1. On line e-tenders are invited by Delhi Police from the reputed firm/manufacturer/ authorized distributors/dealers for the purchase and development of software and equipment for use in Delhi Police as per specification mentioned in Appendix-I and requirement of equipment as mentioned in Appendix - II.
2. The tender document can be downloaded from Central Public Procurement Portal website: <https://eprocure.gov.in/eprocure/app>. On line bid submission will be tentatively after the uploading of result of pre-bidders meeting and will be closed at 1030 Hours on 16/06/2017.
3. A non-refundable fee for Rs.500/- as Tender fee must be accompanied with tender in the form of A/c Payee Demand Draft issued from any commercial bank in favour DCP/Prov. & Logistics, Delhi failing which the tender shall not be accepted.
4. Bid Security (EMD) of Rs.15,000/- in the form of A/C payee Bank Draft, FDR, Bankers Cheque or Bank guarantee issued from any commercial bank in acceptable form must accompanied with tender in favour of DCP/Prov. & Logistics, Delhi. No tender shall be accepted without EMD and shall be rejected straightway. The EMD deposited with the tender shall bear no interest. The bid security shall be refunded to the unsuccessful tenderer(s) after finalization of the tender and award of supply order and deposit of performance security to the successful tenderer. The Bid security must be attached with Technical Bid. The EMD should be valid for 45 days beyond the bid validity.
5. The Bid Security (Earnest Money) shall be valid for a period of thirteen and a half months (1 year & 45 days) from the date of opening of the Bid by the Purchaser, in case of short-listed Bidders. No interest will be payable by the Purchaser on this amount.
6. The bidder firms must upload the scanned copies of Tender Fee and Earnest Money Deposit with the Technical Bid. Bids not accompanied with the scanned copies of Tender Fee and Earnest Money will be rejected.
7. The bidders registered with Central Purchase Organization (e.g. DGS&D), National Small Industries Corporation (NSIC) for the requisite item(s) are exempted from depositing of Earnest Money. The bidders shall have to enclose scanned documentary proof to authenticate their firm's registration with these organizations for the specific item to avail this exemption. The original document projected for EMD exemption can be verified/checked.
8. Bid Security (Earnest Money) in respect of the finally selected Bidder will be discharged upon the Bidder furnishing the Performance Guarantee.
9. The Bid Security (Earnest Money) may be forfeited :

- a) if a Bidder withdraws his bid during the period of bid validity; or
 - b) in the case of the finally selected Bidder, if the Bidder fails;
 - i) to comply the terms and conditions; or
 - ii) to furnish Contract Performance Security in accordance.
 - iii) if at any stage any of the information/declaration is found false.
10. It will be imperative on each bidder to fully acquaint himself with all the local conditions and factors, which would have any effect on the performance of the contract and cost of the Stores. No request for the change of price or time schedule of delivery of Stores shall be entertained, on account of any local condition or factor once the offer is accepted by the Purchaser.
11. Period of Validity of Bids: Bids shall remain valid for Twelve Calendar months from the date of Bid opening. A bid valid for a shorter period may be rejected by the Purchaser as non-responsive.
12. Registration with Sales Tax/ VAT Department: The bidders should have their firm registered with the Sales Tax/VAT Department, with respect to Sales Tax/ VAT and shall furnish scanned copies of the same with their Technical Bid alongwith their latest Sales Tax/ VAT deposit challan/return.
13. The bidders participating in the Tender must submit a scanned copy of list of their owners, partners, etc. and a certificate to the effect that the firm is neither blacklisted by any Government Department nor any Criminal Case is registered against the firm or its owner or partners or directors anywhere in India.
14. The bidder should submit an undertaking that no member of their firm/company etc. or family members are participating in the bidding process through some other entity.
15. As per the Compulsory Enlistment Scheme of the Department of Expenditure, Ministry of Finance, it is compulsory for Indian agents, who desire to quote directly on behalf of their foreign principals, to get themselves enlisted with DGS&D. Copy of enlistment & agency agreement with foreign principal should be uploaded.
16. Bidder must state categorically whether or not his offer conforms to the specifications given in Appendix –I & II, specify clearly deviation if any of the tender.
17. After evaluation of the Technical bids, the short-listed Bidders will be asked to demonstrate their equipment/tools as per specification mentioned in Appendix-I and equipment as mentioned in Appendix-II before the Technical Evaluation Committee whose decision shall be final and not be open for discussion.
18. Submission of online scanned copies of unwanted/irrelevant documents/out of contest document to disturb/misuse the online procurement system will be taken seriously and

stringent action will be taken against such bidders, besides action for rejection of bids and blacklisting of firm will be initiated.

19. In order to adhere software security standards, the bidder firm must be an ISO 27001 certified. A documentary proof must be attached with the Technical Bid.
20. In order to adhere software quality standards, the bidder firm must be an ISO 9001 or ISO 9002 certified. A documentary proof must be attached with the Technical Bid.
21. Submission of online scanned copies of unwanted/irrelevant documents/out of contest document to disturb/misuse the online procurement system will be taken seriously and stringent action will be taken against such bidders, besides action for rejection of bids and blacklisting of firm will be initiated.
22. Purchaser's right to accept any Bid and to reject any or all bids: The Purchaser reserves the right to accept any bid, and to annul the bid process and reject all bids at any time, without assigning any reason, prior to placement of supply order/ signing of contract, without thereby incurring any liability to the affected Bidder(s) or any obligation to inform the affected Bidder(s) of the grounds for the Purchaser's action.
23. Printed terms and conditions of Bidder shall not be considered as forming part of their Bids.
24. The Successful Bidder(s) shall be required to furnish Contract Performance Bank Guarantee for 10% of the Contract Price, at the time of award of Contract. Performance Security (Security Deposit) has to be deposited by successful bidder in the form of Account Payee Demand Draft, Fixed Deposit receipts, Bank guarantee from a commercial bank in an acceptable form, irrespective of its registration status and shall be valid for a period of 60 days beyond the date of completion of all contractual obligation of the supplier including warranty obligations. The performance Security shall bear no interest. This will be released after the successful completion of guarantee/warranty period.
25. The Contract Performance Security will be in the name of the Deputy Commissioner of Police (Prov. & Logistics), Delhi Police, 5, Rajpur Road, Delhi-110054.
26. In the event of delay in acceptance of the goods, the supplier shall, at the request of the Purchaser, extend the validity of the Contract Performance Bank Guarantee so as to cover the warranty period.
27. In case any concealment of facts/breach of contract is comes to notice at any stage (i.e. before/after the award of contract), the legal action would be taken against the firm. Besides, the firm would be blacklisted for three years as well as EMD/Security Deposit Money with the department will be forfeited.
28. The Bidder must quote for item and quantities in the Price Schedule format (Appendix-III). Nothing over and above the quoted price shall be payable on any account.

29. Conditional bids, Telex/Fax bids and incomplete bids will be summarily rejected. No physical bids will be accepted. Only online bids will be accepted.

30. The bid shall contain no interlineations; errors or overwriting and all pages of the Bid must be signed and sequentially numbered by the Bidder.

31. BID PRICES:-

The Bidder shall indicate on the Price Schedule (Appendix-III) attached to these documents the Unit Prices and total Prices of the Stores it proposes to supply under this tender in the following manner:-

- i) Unit price in Indian.
- ii) Rupees Sales Tax / Service tax in Indian Rupees.
- iii) Other Govt. levies on unit price, if any.
- iv) Incidental charges on unit price, if any.
- v) Total Unit Price for destination including taxes & other charges.
- vi) Total extended Price for destination Including all taxes and others charges.

32. The price should be quoted strictly in line with the price schedule leaving no column blank whatsoever to avoid any ambiguity.

33. The supply/billing should be made from the firm/place of C.S.T./ST/Work Contract Registration Clearance.

34. The Purchaser will make all payments, under this contract, in Indian rupees.

35. The bidder should ensure that all columns of the price schedule (Appendix-II) may be duly filled and no column is left blank. After opening of the price bid, no clarifications whatsoever shall be entertained by the Purchase Committee.

GUARANTEE/WARRANTY & AMC:

36. The Bidder shall provide onsite comprehensive Guarantee/Warranty for software application and equipment at least for a period of 03 (Three) Years from the date of final acceptance of the equipment and also provide Comprehensive Annual Maintenance of the entire equipments for 02 (Two) Years (expandable for further 02 (Two) years) after expiry of the warranty/guarantee period of 03 (Two) years.

Comprehensive AMC rates will be considered as a loading factor and criterion for deciding the lowest bidder. The Comprehensive AMC charges for 2 (Two) years will be loaded in the project price for deciding the lowest bidder.

37. The maintenance services, including spares shall be free of cost during the warranty/guarantee period.

38. Payment Schedule: The payment shall be made only after delivery and final acceptance of the stores and receipt of supplier's bill duly completed in all respect.
39. No advance payment shall be made.
40. Delivery of Goods/Development of Software Application:
- i) The Supplier shall notify the Purchaser about the delivery of the Stores/development of software application to the Delivery Site one week in advance of the expected date of partial or complete delivery.
 - ii) The Supplier shall ensure that its representatives are present for the evaluation/inventorisation of the Stores supplied under the contract failing which the Purchaser shall proceed with the inventorisation in the Supplier's absence and the Purchaser's inventorisation report shall be binding on the Supplier.
41. Delivery, Testing and Commissioning: Delivery, Testing and commissioning of the proposed software application and equipment at Delhi Police premises shall be completed by the Supplier in accordance with the terms specified by the Purchaser within 30 days from the date of Award of Contract/work order.
42. Contents of Bid: The Online Bids prepared by the Bidder shall comprise of the following two components:-

a)	Technical Bid comprising of the following <u>scanned documents</u> and to be filled on the format sheets provided in each Tender Document. This is mandatory:
i)	Bidders Particulars
ii)	Bid Form
iii)	Technical Specifications of the Stores (Appendix-I) and Equipment Required (Appendix – II).
iv)	Acceptance of Warranty
v)	Tender fee in the form of Demand Draft/Pay Order/Bank Guarantee/FDR in favour of Deputy Commissioner of Police Prov. & Logistics, Delhi.
vi)	Earnest Money Deposit (EMD) in the form of Demand Draft/Pay Order/Bank Guarantee/FDR in favour of Deputy Commissioner of Police Prov. & Logistics, Delhi. All technical brochures/documents relevant to the Bid.
vii)	Copies of ST/VAT Registration Certificate & current tax clearance Certificates/ Return
viii)	Certificate/undertaking
ix)	Undertaking
x)	Check List of Technical Bid (Appendix-IV)
xi)	Tender acceptance letter as per Appendix-VI
xii)	Bid Letter (Appendix-V)
b)	Commercial Bid: The Price Schedule (Appendix-III) will be filled in excel sheet provided with the tender documents.

43. Liquidated Damages : If the Supplier fails to deliver any or all the of the Goods or perform the Services within the time period specified in the Contract, the Purchaser shall, without

prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, (not by way of penalty) a sum equivalent to 0.5 percent of the price of the delayed goods or unperformed service for each & every week (part of a week being treated as a full week) of delay until actual delivery or performance, upto a maximum deduction of 10% (Ten Percent) of the undelivered Equipment/Services.

44. Arbitration: In case of any dispute or difference arising out of or in connection with this contract, the authorized officials of both the parties will try to resolve the matter through mutual discussions and in the event of there being no resolution; the matter shall be referred for arbitration to a sole arbitrator to be appointed by the Delhi Police. The arbitration and Conciliation Act, 1996 will be applicable to the arbitration proceedings and the venue of the arbitration shall be at New Delhi. The award of the arbitrator shall be binding on both the parties. The cost of arbitration including the fees of the Arbitrator shall be borne by both the parties equally and will be adjusted, if required, after the award of arbitrator. Each party shall be responsible for its own costs and professional fees, if any.
45. Jurisdiction of Courts in case of disputes: All matters and disputes arising from, relating to or concerning the contract shall be subject to the jurisdiction of the courts in New Delhi.
46. Force Majeure: The bidder shall not be liable for forfeiture of its performance security, termination of contract, if and to the extent that its delay in performance or other failure to perform; obligations under the contract is the result of an event of Force Majeure. For purposes of this clause '*Force Majeure*' means an event beyond the control of the bidder and not involving the bidder's fault or negligence and not foreseeable. Such events may include but are not limited to, acts of God or of public enemy, acts of Government of India in their sovereign capacity, acts of war, fires, floods etc. If a Force Majeure situation arises, the bidder shall promptly notify Delhi Police in writing of such conditions and the cause thereof within ten calendar days. Unless otherwise directed by purchaser in writing, the bidder shall continue to perform its obligations under the Contract so far as it is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. In such a case, the time for performance shall be extended by a period(s) not less than the duration of such delay. If the duration of delay continues beyond a period of three months, purchaser and the vendor shall hold consultations with each other in an endeavour to find a solution to the problem. Notwithstanding the above, the decision of purchaser shall be final and binding on the vendor.
47. Patent Indemnification: The Supplier shall indemnify the Purchaser against all third party claims of infringement of patent, copyright, trademark, license or industrial design rights, software piracy arising from use of the goods or any part thereof in the Purchaser's country.
48. Waiver: Failure or delay on the part of the Supplier or the Purchaser to exercise right or power hereunder shall not operate as a waiver thereof.
49. Assignability : Neither this Contract nor any rights under it may be assigned by either Party without the express prior written consent of the other Party. However, upon assignment of the assignor's interest in this Contract, the assignor shall be released and discharged from its obligations hereunder only to the extent that such obligations are assumed by the assignee.

50. Severability: If any portion of this Contract or any of the Contract Documents hereto is held to be invalid, such provision shall be considered severable, and the remainder of this Contract hereof shall not be affected.
51. Governing Law: This Contract including the Contract Documents shall be governed by and construed in accordance with the laws of India and the Delhi Courts shall have jurisdiction in this regard.
52. Termination for Default: The Purchaser may without prejudice to any other remedy for breach of Contract, by Thirty (30) days written notice of default sent to the Supplier and upon the Supplier's failure and neglect to propose and/or execute any corrective action to cure the default, terminate this Contract in whole or in part:
 - (i) If the Supplier fails to deliver any or all of the Stores within the time period(s) specified in the Contract; or
 - (ii) If the Supplier fails to perform any other obligation(s) under the Contract.
53. On termination of the Contract for default, the security deposit of the Supplier will be forfeited.
54. On termination of the Contract for default, action will be taken to black list the Supplier.
55. Termination for Insolvency: The Purchaser may at any time terminate the Contract by giving written notice to the Supplier, without compensation to the Supplier, if the Supplier becomes bankrupt or otherwise insolvent, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Purchaser.
56. Termination for Convenience: The Purchaser shall have the right to terminate the Contract in whole or in part at any time for its convenience. The notice of termination shall specify that termination is for the Purchaser's convenience, the extent to which performance of work under the contract is terminated and the date upon which such termination becomes effective.
57. The Goods those are complete and ready for shipment within Ninety (90) days after the Supplier's receipt of notice of termination shall be purchased by the Purchaser at the Contract terms and prices. For the remaining Goods the Purchaser may elect:
 - (a) to have any portion completed and delivered at the Contract terms of prices, and/or
 - (b) to cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and for materials and parts previously procured by the Supplier.
58. Competent authority reserves the right to terminate or recall the tender at any time/stage due to administrative reason.

59. Procedure envisaged under GFR and DFPR or any such directions received in this regard from G.O.I./GNCT of Delhi shall be adhered to strictly by the tenderer and shall be bound to abide by the same.
60. Instructions for Online Bid Submission: As per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal (URL: <http://eprocure.gov.in>). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.
61. More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal: <https://eprocure.gov.in/eprocure/app> by clicking on the link "Click here to Enroll" on the CPP Portal is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the Tender Processing Section, latest by the last date of bid submission. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 5) A standard Price Schedule provided with tender document (excel sheet) format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the Price Schedule provided with tender document (excel sheet) file, open it and complete the while coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the Price Schedule provided with tender document (excel sheet) file is found to be modified by the bidder, the bid will be rejected.
- 6) The serve time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

- 7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done.
- 8) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 9) Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 10) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 3070 2232.

Sd/-
DY. COMMISSIONER OF POLICE:
PROV. & LOGISTICS: DELHI

SCOPE DOCUMENT (ENFORCEMENT BRANCH, TRAFFIC UNIT)

The Enforcement Branch of the Traffic Unit deals with the issuance of No-Entry Permissions (NEP) to the commercial vehicles to ply on the roads of Delhi where restrictions are in place for a certain time window in the morning, evening, whole day etc. for regulation of traffic and safety of the commuters. Restrictions are also in force for some categories on 24x7 basis like they may not be allowed to ply with open uncovered sand and goods etc. There are certain classes of vehicles who by virtue of the product they are carrying like medical oxygen etc. are exempt from carrying the no-entry exemption certificate. The class of product entitles them amnesty. These are the guidelines and categories, subcategories we are dealing with. The NEP certificates are (i) temporary in nature (ii) permanent permissions are issued once in a year for one calendar year. The permanent permission is issued after a payment has been made to Delhi Police Traffic Unit. Unless otherwise specified the scope document discusses the issue of temporary NEP.

Temporary Permissions:

- (i) The application can be made to any officer either in the traffic ranges i.e DCSP/Range or ACP/Distt., TI/Circles or DCP/T/HQ, Addl.CP/T, the Joint CP/T and the Special CP/T.
- (ii) All applications are then processed and routed through the Enforcement Branch except in the cases where DCP traffic range issues permission.
- (iii) There may be instances of permissions granted on the face of the application. Such cases have to be taken on record via the enforcement branch route.
- (iv) The software application should be able to assign unique ID to the application through random number generation technique and the nomenclature may be indicative of the jurisdiction and class or category with an optional QR code sticker printed and pasted on the application.
- (v) The users should be able to login with id/password and protected with standard IP based protocol.
- (vi) The application should also open up the form level data entry module that must fetch the history of the vehicle driver associated with the vehicle and the owner of the vehicle alongwith registration details for which no entry permission is sought.
- (vii) This system may follow the protocol of n-tier operations.
- (viii) We may have to create docket information for each vehicle as to where all it has applied for NEP.
- (ix) Its owner should be tagged similarly. The data should also be allowed to establish a relationship with the e-challan data with auto pop-ups once the NEP is sought and granted. This reciprocal pop-up feature may be developed by individual application developers of e-challan and NEP and later integrated with data sharing and handshake protocol.
- (x) The docket window must display challans, notices, convictions of the vehicle/owner and the assigned driver.

- (xi) The software application is expected to perform above mentioned tasks on the web based application.
- (xii) The applications are to be processed on a time bound manner and the temporary date specific applications are to be so disposed off.
- (xiii) A longer duration application may be decided on merits and its status updated accordingly, this status feature may be optional.
- (xiv) The NEP permission data should be populated in the e-challan server.
- (xv) The permissions granted at local level must follow the above procedure and the status may be reflected in the vehicle docket created in the software application.
- (xvi) There may be a provision for the withdrawal of the NEP.
- (xvii) The applications withdrawals, re-application, cancellation, prosecution, conviction etc. should be visible online.
- (xviii) The system of generation of MIS reports, Query generation should follow the standard RDBMS protocol where all standard tables of data are used on need basis and unique fields contribute to the reports as desired.

Permanent NEP:

- (i) The system of permanent issue of permissions is an exercise carried out once a year for one calendar year permanent NEP. The mandatory forms become the GUI based entry forms on the application. The categorization, validation and eligibility are automatically verified.
- (ii) The permission may be given and the status may be updated accordingly.
- (iii) The payment module should incorporate the option of payment online, through a POS using the debit/credit card swipe mechanism. The standard protocol of RBI compliant mechanism must be adhered to.

Protocol:

- (i) The software and hardware should be able to maintain data integrity and the information exchange should be secured hyper text transfer protocol with suitable security features.
- (ii) The software application should be Linux, my SQL, PHP compliant and the necessary hardware is already in place at the input nodes mentioned in the beginning.
- (iii) Smart and dynamic queries may be generated and the software should incorporate the feature. For instance, a driver may be driving two different vehicles and gets prosecuted in non NEP vehicle or NEP vehicle. Such queries may be generated on demand.
- (iv) Document scanning and management module with auto check for spurious information with record matching with STA database may also be provisioned e.g. Validity of Driving License / Registration Certificate/ Permit / Fitness / Pollution Certificate / Insurance and Challan pending in court against any vehicles and Driving License.
- (v) We may be able to authenticate the above document online from Vahan / Vahan4 / Sarathi / Insurance data / Echallan Database through API / Web-services when a vehicle applies for NEP on regular basis.

- (vi) There should be a system to identify when an individual tries to beat the system with minor variations are made for creating two records of different particulars whereas they may actually be the same. Renewals etc. may be done for the vehicles after record check.
- (vii) Standard query and RDBMS protocol for data redundancy, login trail, edit, delete and updation may be adopted. These standards alongwith tables for data input, reports and queries may incorporate the practice adopted by the operators of the NEP branch after the system study, and later when the design is finalized. The system design should be completed after the study of registers maintained in the NEP Branch. We may have to incorporate the online dashboard/notice feature to display mandatory and other statutory information.

➤ Procedure for Permanent No Entry Permission

1. As per Standing Order No.368/12, process of issuing permanent 'No Entry Permission' to ply during restricted hours/areas for vehicles cell commerce on 1st November each year.
2. The application for permission to enter 'No Entry' zone for commercial goods vehicles is invited online on <http://www.delhitrafficpolice.nic.in>.
3. The site is opened for one month or as directed by senior officers to invite the applications online in Renewal and Fresh category.
4. After closing date of the Web site all the data of vehicles applied online collected for scrutiny. A summary note sheet for each category is prepared with complete data before the committee.
 - For Renewal – As per Standing order No.368/12, "there will be a Standing Committee comprising of Addl. CP/Traffic and DCP/T-HQ to approve/grant permission in Renewal Cases to ply during restricted hours/area on annual basis.
5. As per the approval of committee the final list of selected vehicles and date wise schedule for collecting of no entry sticker is loaded on Delhi Traffic Police website <http://www.delhitrafficpolice.nic.in>.
6. The same process is adopted in Fresh Category.
7. The no entry permission sticker fees Rs.500/- is collected cashless by POS machine or demand draft or online.
8. All the documents of vehicle are checked. A note sheet is put up before Addl. CP/Traffic (HQ) and after permit the note sheet an order is prepared and put up before Addl. CP/Traffic (HQ) for signature. One copy of order is issued to the applicant after obtaining signature with date in dispatch register and photocopy of permission for record.

Copy of Order should be dispatched via speed post against the payment of Rs. 50/- at the registered address of applicant. The list of the same will be displayed on Website of Delhi Traffic Police <https://delhitrafficpolice.nic.in> .

- Procedure for Temporary 'No Entry Permission' :- The temporary no entry permissions are issued as per Standing Order No.382/12. The temporary permission to ply during restricted hours/area, valid up to three months can be granted/issued by a committee headed by Addl. CP/Traffic with DCP/T-HQ as member and record of the same shall be maintained separately in a register to be called temporary permission register. Temporary permission to ply during restricted hours/area can be given by DCP/Traffic of the concerned Traffic Range up to a maximum of 7 days.

System architecture may be so designed and prosed that the following is achieved

1. Link the site of the NEP with Adhar No. to avoid the duplicacy in generating permanent ID No. by the applicants.
2. Link the site with e.Vahan so that all the particulars of the vehicles can be seen on the site and vehicles with BS-III and BS -IV can be identified properly.
3. Link the site with Accident Research Cell and prosecution branch so that history of vehicles and driver can be matched while issuing No Entry permission.
4. QR code reader be attached with the challaning machine so that prosecuting officer can check the NEP whether it is original or otherwise.
5. Pop up if the applicant is repeater in temporary permission of up to three months.
6. Route be purposed for the temporary permissions.
7. Check list of papers with date of expiry be mentioned on the site so that they can be compared with the e.Vahan data.
8. Some anti-coping features are installed in software so that coping of the No Entry Permission sticker can be avoided.
9. Link the site of the NEP with bank account through Gateway so that No Entry Permission fee can directly transfer in account of Delhi Traffic Police.
10. Black list Parameter in search Module. It is to search the list of blacklisted vehicles.
11. Vehicle number alteration /amendment option with upload, preview and download of approval letter. To change the vehicle number of a applicant who replace the old vehicle with new vehicle which is already using 9NEP on old vehicle.

Additional Requirements

1. Standalone Fingerprint Time and Attendance and Access Control System

S. No.	Description	Requirement	Quantity
1.	Standalone Fingerprint Time and Attendance	--	01 Unit
a.	Fingerprint Templates	Min. 3000	
b.	Card Capacity	Min. 3000	
c.	Transaction Storage	Min. 100000	
d.	Card Reader	Inbuilt Proximity Card Reader	
e.	CPU	800 Mhz, 32 bit Microprocessor	
f.	Fingerprint Sensor	500 Dpi Optical Sensor	
g.	Display	3" Colour TFT	
h.	Keypad	Yes	
i.	Schedule Bell/Speaker	Mini Speaker	
j.	Communication	TCP/IP, USB (Optional – Wifi, GPRS, GPS)	
k.	Server Support	Static IP and domain server	
2.	Access Control		
a.	Wiegand	In & Out with both 26 or 34 bit	
b.	Relay	12 V relay for lock EM lock (Bolt Lock or Strike Lock)	
c.	Support Fire Alarm/Door Sensor	Yes	
d.	Anti Passback / Doorbell	Yes	
e.	Support Exit Reader	Push Button	
f.	Card Readers / Card Type	Yes, Mifare / HID Prox	
g.	Compatibility	i. Multi door controllers via wiegand ii. Support external printer	
h.	Compatible Software	i. Smart office suite desktop and web, Etime track lite desktop and web. ii. Supports 3 rd party payroll/HRMS/ERP and other applications	

2. Surveillance Cameras

S. No.	Description/Key Requirements	Requirement	Quantity
1.	PTZ Camera with Min. 2 Megapixels	--	01 Unit
a.	Remote position of Pan/Tilt/Zoom	Yes	
b.	Image Sensor	1/2.8 Progressive Scan CMOS	
c.	Maximum image resolution	2048x1536	
d.	Optical Zoom / Digital Zoom	4x Optical Zoom, 16x Digital Zoom	
e.	Range	Pan – 0 degree to 350 degree; Tilt – 5 degree to 90 degree	
f.	Protection Level	IP66	
g.	Security Measures	User authentication (ID and PW), host authentication (MAC address), IP address filtering	
h.	Accessories	All accessories required for installation, mounting and functioning.	
2.	Dome/Static Camera with Min. 2 Megapixels		02 Units
a.	Resolution	Full HD 1080p Video	
b.	Lens	4mm/6mm fixed lenses	
c.	WDR	120dB	
d.	Noise Reduction	3D digital	
e.	Range	Upto 30 meters	
f.	Protection	IP66/IK08	
g.	Support	H.264+	
h.	Accessories	All accessories required for installation, mounting and functioning.	
3.	NVR for Cameras		
a.	Video Compression	H.264	
b.	Recording	2 Megapixel or better resolution recording	
c.	Output	HDMI and VGA output at up to 1920x1080P resolution	
d.	Analog Video Input	4 to 8 ch	
e.	Playback	8 to 16 – ch synchronous playback	
f.	Backup mode	Normal backup, event backup	
g.	HD quota and group management	Yes	

PROFORMA FOR PRICE SCHEDULETENDER FOR PURCHASE AND DEVELOPMENT OF SOFTWARE APPLICATION AND EQUIPMENT FOR NO ENTRY PERMISSION BRANCH OF DELHI TRAFFIC POLICE.

Date of opening TimeHrs.

We_____hereby certify that we are established manufacturers/authorized representatives of M/s_____with factories at _____which are fitted with modern equipment and where production methods, quality control and testing of all materials manufactured or used by us are open to inspection by the representative of the purchaser. We hereby offer to supply the following items at the prices indicated below :

S.No.	Description of work/Item	Qty.	Unit Price (In Indian Rupees)	Sales Tax /Service Tax (In Indian Rupees)	Other Govt. Levies on Unit Price , if any (To be specified) (In Indian Rupees)	Incidental charges on Unit Price, if any (To be specified) (In Indian Rupees)	Total Unit Price for destination including Taxes and others charges (In Indian Rupees)	Total Extended Price for destination including all taxes and others charges (In Indian Rupees)
a	b	c	d	e	f	g	h	i
1.	Software to computerize the Enforcement Branch/ Traffic of Delhi Traffic Police	01 No.						
2.	Standalone Fingerprint Time and Attendance (Biometric)	01 No.						
3.	PTZ Camera with Min. 2 Megapixels	01 Nos.						
4.	Dome/Static Camera with Min. 2 Megapixels	02 Nos.						
5.	AMC charges for Software Applications							
6.	AMC charges for equipment							

It is hereby certified that we have understood all the terms and conditions specified in the tender document and are thoroughly aware of the nature of job required to be done and stores/items to be supplied. We agree to abide by all the tender terms and conditions.

We hereby offer to carry out the job and (or) supply the stores/items detailed above or such portion(s) thereof as you specify in the notification of award.

A Standard EXCEL Sheet of Price Schedule format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the EXCEL Sheet of Price Schedule file, open it and complete the while coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the Standard EXCEL Sheet of Price Schedule format file is found to be modified by the bidder, the bid will be rejected.

(Signature and seal of Bidder)

Dated: -----

DETAILS OF DOCUMENTS TO BE ATTACHED WITH TECHNICAL BID AS PER THE ORDER
GIVEN BELOW

Sl. No.	Descriptions	Answer	Page No.
1.	Has the tenderer registered with Sales Tax/VAT/Service Tax Department and documentary proof to this effect attached?	Yes/No	
2.	Has the tenderer attached the documentary proof of current Tax Clearance/Assessment certificate/latest return filed/copies of challans indicating deposition of Sales Tax/VAT with the concerned department?	Yes/No	
3.	Has the tenderer enclosed permanent Income Tax No. with the tender?	Yes/No	
4.	Has the tenderer deposited Tender fee of Rs. 500/- in favour of DCP/Traffic (HQ)?	Yes/No	
5.	Has the tenderer deposited Earnest Money Rs. 15,000/- in favour of DCP/Traffic (HQ)?	Yes/No	
6.	Has the tenderer agreed for validity for rates for 6 months from the date of opening of tender?	Yes/No	
7.	Has the tenderer attached the documentary proof of having exemption for Earnest money, in-case of the agency exempted being registered with DGS&D/NSIC?	Yes/No	
8.	Has the tenderer attached an undertaking to the effect that neither the firm is blacklisted by any Govt. Department Nor any criminal case is registered against the firm or Against the bidder?	Yes/No	
9.	Has the tenderer attached the list of owners/partners etc. with name, address, phone number, E-mail address of the firm?	Yes/No	
10.	Has the rates been quoted in financial Bid inclusive of all taxes duly signed by the Bidder?	Yes/No.	
11.	Has the tenderer attached a copy of tender terms and conditions duly signed on each page as a token of acceptance?	Yes/No	
12.	Has the tenderer accepted all the terms and condition of the tender documents? If the answer is "Yes" Has an undertaking been attached in this regard?	Yes/No	
13.	Other document as per tender terms and conditions.	Yes/No	
14.	Has the tenderer attached an undertaking to the effect that the firm will provide three years warranty of the Software?	Yes/No	
15.	Has the tenderer furnished the documentary proof being registered with as an ISO 27001 certified firm?	Yes/No	
16.	Has the tenderer furnished the documentary proof being registered with as an ISO 9001 or ISO 9002 certified firm?	Yes/No	

(Signature and seal of Bidder)

Dated : _____

BID LETTER
(Enclose with Commercial Bid)

To

The Deputy Commissioner of Police,
Prov. & Logistics,
5, Rajpur road,
Delhi-110054.

Ref: Tender for Purchase and development of software application and equipment for No Entry Permission Branch of Delhi Traffic Police.

We declare:

1. a) That we are manufacturers / authorized agents of _____.
b) That we /our principals are equipped with adequate machinery for production, quality control and testing of materials manufactured and used by us and that our factory is open for inspection by your representatives.
2. We hereby offer to supply the Stores at the prices and rates mentioned in the Commercial Bid at Appendix-III.
3. Period of Delivery: We do hereby undertake that in the event of acceptance of our bid, the development/supply of software application and equipment for No Entry Permission Branch shall be completed at site within stipulated period from the date of Award of Contract, and that we shall perform all the incidental services as per contract.
4. Terms of Delivery: The prices quoted are inclusive of all charges up to delivery at all the location (site) to be indicated by Delhi Police.
5. We enclose herewith the complete Commercial Bid as required by you and also enclosed the Check List.
6. We agree to abide by our offer for a period of 365 days from the date fixed for opening of the financial Bids and that we shall remain bound by a communication of acceptance within that time.
7. We have carefully read and understood the terms and conditions of the tender and the conditions of the Contract applicable to the tender and we do hereby undertake to supply as per these terms and conditions.
8. Certified that the Bidder is:
a sole proprietorship firm and the person signing the tender is the sole proprietor/constituted attorney of the sole proprietor.

or

a partnership firm, and the person signing the tender is a partner of the firm and he has authority to refer to arbitration disputes concerning the business of the partnership by virtue of the partnership agreement/by virtue of general power of attorney.

or

a company and the person signing the tender is the constituted attorney.

NOTE: Delete whatever is not applicable. All corrections/ deletions should be duly attested by the person authorized to sign the tender document.

9. We do hereby undertake, that until a formal Contract is prepared and executed, this bid, together with your written acceptance thereof and placement of letter of intent awarding the contract, shall constitute a binding Contract between us.

Dated this _____ day of _____ 2017

Details of enclosures:

Signature of the Bidder

Full address:

Telephone & Fax No.

Mobile No. & E-Mail address:

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)
(Enclose with Technical Bid)

Date: _____

To

The Deputy Commissioner of Police,
Prov. & Logistics, 5, Rajpur Road,
Delhi-110 054

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender / Work: -

Tender for Purchase and development of software application and equipment for No Entry
Permission Branch of Delhi Traffic Police.

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: _____ as per your advertisement, given in the above mentioned website(s).

2. I/We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.

4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. In case any provisions of this tender are found violated, then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)